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| **Date last updated:** | | 15.04.21 | | | | **Updated by:** | | **HC/JM/SM** | | |
| **Neighbourhood Vision:**  (Brings together the vision for each priority into one statement) | | | **Working together Haverhill South will be an inclusive community creating a strong, safe and clean neighbourhood, in which everyone is proud to call home.** | | | | | | | |
| **Action on priorities** | | | | | | | | **Framework Sections:** Action – Influence - Involvement - Approach | | |
| **Priority 1 Title: Open Spaces & Environment** | | | | | | | | | | |
| **Priority 1 Vision:**  (The longer-term changes that we want to see) | | | A cleaner, safer neighbourhood where people enjoy outdoor spaces for socialising and growing their own food | | | | | | | |
| **Priority 1 Goals for this year:**  (Goals that, if accomplished, will move us towards the vision) | | | 1) create a cleaner environment  2) maintain and improve outdoor spaces so people feel safe  3) create a space where the community can benefit from growing their own food | | | | | | | |
| **Linked to which** [**Social Determinants of Health**](https://www.peopleshealthtrust.org.uk/impact/social-determinants-health)**:** | | | 1) our surroundings  2)  3) | | | | | | | |
| **Priority 1 Actions** | | | | | | | | | | |
| **Action 1 – (linked to Goal 1)** | **Starts - Ends** | | **Target # of people we will involve** | | **Frequency of meetings** (weekly, monthly, etc.) | | **Which group within the Local Conversation is leading this?** | | **Budget Allocation** | **Progress Update** |
| Campaign to deal with fly tipping | April 2020 | | involved delivering action 8  involved in campaign 50 | | Monthly | | Forum initially then environment group | | £4275 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | | | **Partners/Stakeholders involved** | | **Outcomes so far, and any changes to the plan** | |
| Create a communication and engagement plan to raise awareness of local fly tipping situations and current solutions | | | | | | Communication group, environmental group  West Suffolk council, Haverhill litter picking group, schools, Havebury housing | |  | |
| Assess the impact of fly tipping on the community, consider root causes | | | | | | West Suffolk council | |  | |
| Action group to look at how fly tipping has been tackled in other areas | | | | | | Environment group, West Suffolk Council | |  | |
| Using the above create a campaign through the action group that can work with and/or lobby the local authority for change | | | | | | Environmental group | |  | |
| Evaluate the campaign | | | | | | Environmental group | |  | |
| **Action 2 (linked to Goal 2)** | **Starts - Ends** | | | **Target # of people we will involve** | **Frequency of meetings** (weekly, monthly, etc.) | | **Which group within the Local Conversation is leading this?** | | **Budget Allocation** | **Progress Update** |
| Develop and maintain the Pump Track by putting in benches and new bin | April 2021 – June 2022 | | | 30 | monthly | | Pump track user group | | £20,530 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | | | **Partners/Stakeholders involved** | | **Outcomes so far, and any changes to the plan** | |
| Installation of the bin and benches | | | | | | Pump track user group, Town Council | |  | |
| Consultation event for future pump track developments | | | | | | Pump track user group | |  | |
| Feasibility of dirt jumps/ramps | | | | | | Pump track user group | |  | |
| Consult about dirt jumps/ramps | | | | | | Pump track user group | |  | |
| Action group to get it costed out, and source contractors if required | | | | | | Pump track user group | |  | |
| Hold a ‘Jam’ community event to consult on plans | | | | | | Pump track user group, worker, forum | |  | |
|  | Run summer coaching and discuss future activities.  e.g further coaching | | | | | | Pump track user group, coaches | |  | |
| **Action3 (linked to Goal 3)** | **Starts - Ends** | | | **Target # of people we will involve** | **Frequency of meetings** (weekly, monthly, etc.) | | **Which group within the Local Conversation is leading this?** | | **Budget Allocation** | **Progress Update** |
| Develop the allotment so any member of the community can access it and find out how to grow their own food. | April 2021- April 2022 | | | 30 | Quarterly | | Allotment group | | £2,710 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | | | **Partners/Stakeholders involved** | | **Outcomes so far, and any changes to the plan** | |
| Work with the allotment committee for the site to make a plan to tackle the water bill issue and constraints of the lease, media coverage may be included to get a positive outcome along with possible fund raising. | | | | | | Allotment group, allotment committee, West Suffolk Council, Anglia water | | * completed | |
| The allotment group to select, purchase and erect a poly-tunnel | | | | | | Allotment group, allotment committee, befriending group | | * Purchased, arranging date and volunteers to help erect the poly-tunnel | |
| Allotment facebook page to be developed | | | | | | Allotment group, communication group | | * Rhea set up the allotment group page and has included an album of pictures of the allotments development * Rhea makes regular posts | |
| Hold an engagement event every three months | | | | | | Allotment group | |  | |
| Consult with residents the developments / plans for the allotment August and December | | | | | | Allotment group | | * Allotment group is being guided by the communication group and form on how to do facebook polls. | |
| Put together working parties to carry out the developments ( volunteer shout outs) | | | | | | Allotment group | |  | |
| Hold allotment partnership meetings every quarter invite community chef to the meetings | | | | | | Allotment group, befriending group, signpost group, community chef, volunteer centre, lifelink. | |  | |
| discuss and test the viability of creating a young community gardening team | | | | | | Finley, allotment group, volunteer centre | |  | |
| **Action 4– (linked to Goal 2)** | **Starts - Ends** | | **Target # of people we will involve** | | **Frequency of meetings** (weekly, monthly, etc.) | | **Which group within the Local Conversation is leading this?** | | **Budget Allocation** | **Progress Update** |
| campaign to get domestic abuse services to Haverhill South | April 2020 | | 4 in collaborative group | | Monthly | | Forum initially then environment group | | £0 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | | | **Partners/Stakeholders involved** | | **Outcomes so far, and any changes to the plan** | |
| make agencies and influential groups aware of the lack of domestic abuse support and the inability of those being abused to have their voice heard without the support | | | | | | forum, workers | |  | |
| raise the profile of domestic abuse so it is treated locally as a priority. | | | | | | forum workers, communication group | |  | |
| work in collaboration with other stakeholders/ partners to put together a proposal for funding for a domestic abuse worker | | | | | | Women’s aid, West Suffolk Council, One Haverhill, Reach, forum | |  | |
| develop No 6 as a safe space for those surviving, suffering from domestic abuse | | | | | | No 6 sub group, new domestic abuse worker, | |  | |
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| **Priority 2 Title: Children & Young People** | | | | | | | |
| **Priority 2 Vision:**  (The longer-term changes that we want to see) | | An environment where young people are connected and valued and seen by the wider community in a positive light. | | | | | |
| **Priority 2 Goals for this year:**  (Goals that, if accomplished, will move us towards the vision) | | 1) to hear the voices of young people within Haverhill South  2) young people are seen by the wider community in a positive light  3) | | | | | |
| **Linked to which** [**Social Determinants of Health**](https://www.peopleshealthtrust.org.uk/impact/social-determinants-health)**:** | | 1) skills and education  2)  3) | | | | | |
| **Priority 2 Actions** | | | | | | | |
| **Action 1 – (linked to Goal 1)** | **Starts - Ends** | **Target # of people we will involve** | | **Frequency of meetings** (weekly, monthly, etc.) | **Which group within the Local Conversation is leading this?** | **Budget Allocation** | **Progress Update** |
| to connect young people within Haverhill South to share their views and to create their own space where they can be heard | Feb 2021 – June 2022 | 10 | | Monthly | workers | £4,050 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | **Partners/Stakeholders involved** | **Outcomes so far, and any changes to the plan** | |
| Make contact with other organisation working with/ engaging with young people and other young people | | | | Town council, HaveYou, schools, young people |  | |
| Contact and form a group of those expressing a similar interest | | | | Workers, youth forum and organisations |  | |
| Hold regular meetings at No 6 (when available) | | | | Youth workers,youth forum |  | |
| Develop an action plan to tackle the issues raised | | | | Young people |  | |
| Keep the community involved via social media and newsletter | | | | Young people, communication group |  | |
| Lead young resident to report to the forum | | | | Young person, forum |  | |
| evaluate the progress of the youth forum | | | | youth forum, forum |  | |
| Connect the group to the Suffolk Youth Parliament | | | | Young people youth worker, |  | |
| **Action 2 (linked to Goal 2)** | **Starts - Ends** | | **Target # of people we will involve** | **Frequency of meetings** (weekly, monthly, etc.) | **Which group within the Local Conversation is leading this?** | **Budget Allocation** | **Progress Update** |
| To engage a youth organisation to engage with young people members of their community positively | Continued – April 2021- December 2021 | | 8 | monthly | Forum , worker | £13,000 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | **Partners/Stakeholders involved** | **Outcomes so far, and any changes to the plan** | |
| Circulate brief to identified youth organisation/s | | | | worker | * complete | |
| Commission service | | | | Forum , young people |  | |
| Commissioned service to report to forum on progress | | | | Commissioned service |  | |
| Develop a local pool of volunteer trained youth workers to support commissioned service | | | | Forum- , worker | * 2 accepted onto training | |
| evaluations in August and December | | | |  |  | |

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| **Priority 3 Title: Connected Community** | | | | | | | |
| **Priority 3 Vision:**  (The longer-term changes that we want to see) | | | * To have access to a building by residents for residents to be connected in Haverhill South, share and develop skills and build upon the assets in the area. | | | | |
| **Priority 3 Goals for this year:**  (Goals that, if accomplished, will move us towards the vision) | | | 1. To obtain a building 2. To maintain and improve access to existing community buildings | | | | |
| **Linked to which** [**Social Determinants of Health**](https://www.peopleshealthtrust.org.uk/impact/social-determinants-health)**:** | | | 1) collective control  2)  3) | | | | |
| **Priority 3 Actions** | | | | | | | |
| **Action 1 – (linked to Goal 1)** | **Starts - Ends** | **Target # of people we will involve** | | **Frequency of meetings** (weekly, monthly, etc.) | **Which group within the Local Conversation is leading this?** | **Budget Allocation** | **Progress Update** |
| Forming of a residents’ group to negotiate with the landlord (West Suffolk Council) and Peoples Health trust, community Action Suffolk | Continued – Sept 2021 | 150 | | monthly | Forum ( Dave Smith) | £17,840 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | **Partners/Stakeholders involved** | **Outcomes so far, and any changes to the plan** | |
| Conduct a social media campaign around No.6 | | | | Forum, communication group |  | |
| Contact and form a group of those expressing a similar interest | | | | Forum, worker |  | |
| Develop a project plan with interested resident groups and individuals | | | | sub groups, youth group, coffee morning group, activity group |  | |
| Share plan with the community and negotiate with potential partners, council, and Health Trust. | | | | West Suffolk Council, CAS, Peoples Health Trust, Reach, Life Link, police, Havebury |  | |
| Act on the plan | | | | Resident group |  | |
|  | evaluate the plan and actions in August and September | | | | residents group, forum, community |  | |
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| **Priority 3 Actions** | | | | | | | |
| **Action 1 – (linked to Goal 2)** | **Starts - Ends** | **Target # of people we will involve** | | **Frequency of meetings** (weekly, monthly, etc.) | **Which group within the Local Conversation is leading this?** | **Budget Allocation** | **Progress Update** |
| Disability access audit | starts May 2021 | 5 | | quarterly | Forum | £1,950 | Status:  No. of session held:  No. of ppl participating: |
| **Objectives** (measurable targets along the path to our goals) | | | | **Partners/Stakeholders involved** | **Outcomes so far, and any changes to the plan** | |
| Have conversations with community and community groups about other access issues eg Mark edges of steps  Grit boxes – icy paths | | | | Town council, councillor, forum | * 1 to 1 discussion during social distance walks * Post above conversations on facebook | |
| form a group of residents to do the audit and find training on how to do it | | | | residents, town council, councillor, |  | |
| Conduct a disability access audit | | | | residents, town council, councillor, |  | |
| share results of the audit to the community and organisations | | | | residents, town council, councillor, |  | |

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| **Involvement**  This is split into two sub-categories:   * **Communications:** how you let the wider community and stakeholders informed of what is happening and about opportunities within the LC * **Engagement:** how different and new people are engaged and involved with the LC, this should also include actions to ensure people are engaged with priorities and so led by priority action groups | | | | | | **Framework Sections:**  Involvement – Relationship - Context |
| **Communications** | | | | | | |
| **Action** | **Starts - Ends** | **# of people in total** | **Frequency** | **Led by** | **Budget (if needed)** | **Progress Update** |
| Regular updates on the community plan on facebook pages and groups | On going  evaluate effectiveness of posts August & December | 200 people reached on average per post | 3 a week | Communications group | £200 | Status:  Output achieved: |
| Local Conversation newsletter | Dec 2020 to Oct 2021(evaluate) | 75 | quarterly | Communications group |  | Status:  Output achieved: |
| Updates on the local conversation plan at meetings with partners and others | January 2021 on going | 30 | Quarterly | Forum and worker |  | Status:  Output achieved: |
| Update and maintain the web site | ongoing | 4????? | quarterly | Communications group, worker | £250 | Status:  Output achieved |
|  |  |  |  |  |  | Status:  Output achieved: |
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| **Engagement:** | | | | | | | |
| **Target Group** | **Name of Activity/ Action** | **Starts - Ends** | **Target number of people involved** | **Frequency/ no. of sessions** | **Led by** | **Budget (if needed)** | **Progress Update** |
| **whole Community**  evaluation /reflection on past year and hopes for the next year | Out of lockdown summer community event combining allotment track and no 6  Clements funday | August 2021 | 15 | 1 event | actions led by sub groups coordinated by Forum and workers | £2,000 | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **whole community**  consult whole community on estate clean up with a skip | Great British spring clean May 28 – June 13 | May 28-june 13 | 5 | 1 event | forum/ fly tipping group |  | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **whole community**  consult on impact of fly tipping and | estate clean up with a skip | July 2021 | 10 | 1 event | forum, worker, environment group, West Suffolk council | **£2,500** | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **Members of the community, councillors, and organisations**  Double check and test out priorities and objectives | Online community drop in.  Chat room. | March- oct 2012 (review in August) | 20 | monthly | Forum , worker |  | Status:  No. of session held:  No. of ppl participating:  Outcome: reveiwed in April 14th as it was not attracting any new participants. Will do issue based chats going forward |
| **Socially isolated**  **-elderly**  **- live alone**  Discuss ease of getting around the estate | Socially distance walks. | March – July 2021 | 4 | weekly | Worker and volunteer | £20 included in budget | Status:  No. of session held:  No. of ppl participating:  Outcome:   * 1 |
| **Young people**  Discuss what they want and how they want to get involved | Social distance Ride out or walk and chat | from June 2021 | 10 | weekly | Worker and volunteer youth worker | £20 included in budget | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **Young people and parents**  Consult on plans for next year and reflect/ evaluation last year | BMX and scooter training | August 2021  oct 2021  April 2022  May 2022 | 50 | 4 sessions | Pump track user group | £2000 included in budget already | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **Isolated and vulnerable individuals, and families**  Reflect and evaluate on how the sessions impact . plan new sessions | Allotment community sessions –  Saturday morning gardening | starts 29 March 2021 | 10 | weekly | Allotment group | included in allotment budget | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **men**  Reflect and evaluate on how the sessions impact . plan new sessions find out what would they be. | Allotment community sessions –making a potting bench | May 2021 | 7 | 2 sessions | Allotment group | £100 included | Status:  No. of session held:  No. of ppl participating:  Outcome: |
| **whole community**  **what else can be done together** | allotment pond refurbish/ replace community dig and build | sept 2021 | 15 | 2 days | Allotment group | £200 included | Status:  No. of session held:  No. of ppl participating:  Outcome: |

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| **DECISION-MAKING GROUPS**  This section should provide a snapshot of all the groups that support decision making and community control within the Local Conversation. It will contain detail on the Steering Group of the Local Conversation (the governance group) and the sub/action group or similar for each priority area. Please see the Govern2021ance pillar of the Framework for guidance. | **Framework Sections:**  Leadership - Governance |

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| **Group** | **No. of people** | **Frequency of meetings** | **Reporting to steering group** (frequency) | **Group development or training planned** (where relevant) | **Changes/ Updates** (where relevant) |
| Forum | 6 | 2 weekly | n/a | CAS train events re governance and funding and strategy  Recruitment of new members  1:1 s with individuals to support their development |  |
| Outdoor spaces group/ pump track user group | 7 | monthly | quarterly | 1:1 s with individuals to support their development  Meeting potential partners |  |
| Allotment group | 5 | quarterly | quarterly | DBS check,  Control prepayment card  1:1 s with individuals to support their development |  |
| Young people group |  |  |  |  |  |
| No 6 development group( residents group) |  |  |  | planning and strategy training |  |
| Fly tipping campaign group |  |  |  |  |  |
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| **TRACKING & COMMUNICATING PROGRESS & IMPACT**  Please outline here how you will work with the decision-making groups and participants to track progress on the plans above. This includes review points with the steering group and actions groups that reflect on progress and impact achieved and build on this to plan forward. It is particularly important to make sure a review of progress and impact is scheduled with enough time to feed into the Annual Report to the Trust. Community progress and impact is also an important part of being open with and accountable to the wider community. | | | | **Framework Sections:**  Governance |
| **Main Activities** | **Start - End** | **Who makes this happen** | **Progress Update** | |
| Forum Annual review | March/ April | Forum / staff |  | |
| 17 April annual report | April | Staff PHT |  | |
| Forum Midyear review with info from community engagement activities | August | Forum Staff |  | |
| Sept midyear feedback | September | Staff, PHT |  | |
| Community Action Suffolk quarterly reports | quarterly | Staff |  | |
| Annual review with the community | Jan/feb 2022 | Forum staff |  | |
| Forum Annual review | March/ April | Forum / staff |  | |
| April annual report | April | Staff, PHT |  | |
| Forum Midyear review with info from community engagement activities | August | Forum, Staff |  | |
| sept midyear feedback | September | Staff, PHT |  | |
| Community Action Suffolk quarterly reports | quarterly | Staff |  | |
| Annual review with the community | Jan/feb 2023 | Forum staff |  | |

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| **SUSTAINABILITY**  Please outline here the thinking, planning and strategies of the Local Conversation in relation to sustainability. Sustainability is about financial security but it is also about having robust governance in place, and about the transfer of control and power with a view to the longer term role or legacy of the Local Conversation. Activities could take place at lead organisation, steering group or action group level and include, for example, things like succession planning, partnership development, constituting, capacity building, etc. | | | | **Framework Sections:**  Governance – Leadership |
| **Main Activities** | **Start - End** | **Who makes this happen** | **Progress Update** | |
| Allotment – financial autonomy prepayment card | April 2021 - |  |  | |
| * DBS | April 2021 - |  | kira has DBS check | |
| * Constitution/ terms of reference |  |  |  | |
| * Allotment partnership group | quarterly meeting | worker, partners, allotment group |  | |
| Pump track user group – establishing identity as a group and the roles within it. |  |  | Completed - Ongoing | |
| Community hub management group |  |  |  | |
| Youth forum trained local youth workers supported by local CIC . |  |  |  | |
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